

# QUALIFICATIONS and DUTIES OF GOVERNOR POSITIONS

## 6.01 DISTRICT GOVERNOR (RCP 19.010)

The governor is the officer of RI in the district, functioning under the general control and supervision of the RI Board. The governor is charged with the duty of furthering the Object of Rotary by providing leadership and supervision of the clubs in the district. The governor should work with district and club leaders to encourage participation in the District Leadership Plan. The governor shall also ensure continuity within the district by working with past, current, and incoming district leaders in fostering effective clubs.

The governor is responsible for the following activities in the district:

- 6.01.1 Organizing new clubs.
- 6.01.2 Strengthening existing clubs.
- 6.01.3 Promoting membership growth by working with district leaders and club presidents to establish realistic membership goals for each club in the district.
- 6.01.4 Supporting The Rotary Foundation through program participation and financial contributions.
- 6.01.5 Promoting cordial relations among clubs and between the clubs and RI.
- 6.01.6 Planning for and presiding at the district conference and assisting the governor-elect in the planning and preparation for the presidents-elect training seminar and the district assembly.
- 6.01.7 Providing for an official meeting, individually or in multi-club meetings conducted throughout the year to take place at a time that maximizes the governor's presence, for the purpose of:
  - a) Focusing attention on important Rotary issues.
  - b) Providing special attention to weak and struggling clubs.
  - c) Motivating Rotarians to participate in service activities.
  - d) Personally recognizing the outstanding contributions of Rotarians in the district.
- 6.01.8 Issuing a monthly letter to each club president and secretary in the district.

- 6.01.9 Reporting promptly to RI as may be required by the president or the RI Board.
- 6.01.10 Supplying to the governor-elect, before the International Assembly, full information on the conditions of clubs in the district with recommended action for strengthening clubs.
- 6.01.11 Assuring that district nominations and elections are conducted in accordance with the RI Constitution, RI Bylaws, and established RI policies.
- 6.01.12 Inquiring regularly about the activities of Rotarian organizations operating in the district (Rotary Friendship Exchanges, Inter-country committees, Global Networking Groups, etc.).
- 6.01.13 Transferring continuing district files to the governor-elect.
- 6.01.14 Performing such other duties as are inherent as the officer of RI in the district.
- 6.01.15 Will have attended two international conventions during their DGN, DGE or DGE years.

### **6.03 DISTRICT GOVERNOR-ELECT (RMP p. 30-31)**

Attendance at the GETS is mandatory for governors-elect. The RI Board has adopted a two-day training program for governors-elect at the zone level to be held in conjunction with Rotary institutes. The training programs integrate topics approved by the RI Board and the Trustees. Attendance at the International Assembly is also mandatory for governors-elect. Every governor must have this basic experience and training to function effectively as the officer of RI in the district and to provide the leadership, guidance, and counsel to clubs expected of a governor as an RI officer.

Each governor shall emphasize to all candidates for governor, and to all clubs of the district, the requirement that the governor-elect attend the governors elect training seminar and the International Assembly as necessary preparation for assuming the office of governor, and that the nomination cannot be accepted unless the candidate can and will attend both for the full duration. The RI president-elect may excuse attendance on behalf of the Board in extenuating and mitigating circumstances, with the provision that the governor-elect attend alternate training as provided by the general secretary.

During the year before taking office, the governor-elect should receive from the governor:

- 1) Specific responsibilities in connection with district committees or district organization.

- 2) **Invitations to attend as an observer all district meetings where the governor-elect is not otherwise designated a participant.**
- 3) **Consideration for assignment to participate in the district conference program.**

**The governor should undertake the orientation, education, and motivation of the governor-elect and use past governors and meetings such as the Rotary institute toward this end.**

#### **6.04 DISTRICT GOVERNOR-NOMINEE (RCP 19.020)**

**Attendance at the GETS is mandatory for the governor-nominee. The RI Board has adopted a two-day training program for governors-nominee at the zone level to be help in conjunction with Rotary institutes. The training programs integrate topics approved by the RI Board and the Trustees.**

**Attendance at Zone 31 training events is mandatory for the governor-nominee.**

**Attendance at the International Convention is encouraged for governor-nominee to enhance his/her knowledge of Rotary.**

**As an incoming officer of RI, the governor-nominee should:**

- 1) **Begin to prepare for the role of governor.**
- 2) **Foster continuity by working with past, current, and incoming district leaders to support effective clubs.**
- 3) **Begin analyzing the district's strengths and weaknesses with background material provided by the immediate past governor, governor, and governor-elect.**
- 4) **Review the district organization (District Leadership Plan) and club administrative framework (Club Leadership plan).**
- 5) **Attend district meetings, when possible, at the invitation of the district governor or district governor-elect.**
- 6) **Participate in district committees or other activities, as may be suggested by the district governor or district governor-elect.**
- 7) **Attend district governor-nominee training if offered or seek other training if available.**
- 8) **Attend training in leadership skills.**
- 9) **Select a site for the district conference held during the year of the governor-nominee's service, with the**

**agreement of the majority of the current club presidents or majority of the club presidents serving in the governor nominee's year.**

**Then governor and governor-elect should provide the governor nominee:**

- 1) The opportunity to request specific responsibilities or assignments in connections with district committees or district organization.**
- 2) Invitations to attend as an observer any or all district meetings.**
- 3) A proper introduction at the district conference and an opportunity to be part of the organizing committee as an observer.**
- 4) The opportunity to participate in all strategic planning efforts and long-term appointments in the district. (RCP 19.020)**

#### **6.05 DISTRICT GOVERNOR NOMINEE DESIGNEE**

**As an incoming officer of RI, the governor-nominee should:**

- 1) Begin to prepare for the role of governor.**
- 2) Foster continuity by working with past, current, and incoming district leaders to support effective clubs.**
- 3) Begin analyzing the district's strengths and weaknesses with background material provided by the immediate past governor, governor, and governor elect.**
- 4) Review the district organization (District Leadership Plan) and club administrative framework (Club Leadership plan).**
- 5) Attendance at Zone Emerging Leaders Seminar is required.**